

A P P R O V E D:
SECRETARY GENERAL:

/Assoc. Prof. VIDIN KIRKOV, MD, PhD/

REQUIRED DOCUMENTS

**for application for scholarships under Council of Ministers Decree No. 90/2000
for the summer semester of the academic year 2025/2026**

1. Application form (standard template);
2. Student's bank account details;
3. Documents certifying the gross income of each family member for the period from **1 September 2025 to 28 February 2026**.
4. *For the purposes of this Decree, the members of the student's family are defined as follows: the spouse and children, if the student is married; or, if unmarried – the father, mother, minor brothers and sisters, or adult siblings if they are students or unable to work. In cases of remarriage of either parent, the new spouse is also considered a family member.*

SOCIAL SCHOLARSHIPS

5. **For unmarried students without both parents:**
 - Death certificates of the deceased parent(s) or a certificate of heirs.
6. **For students with one parent with permanent disabilities, where the other parent is unknown or deceased:**
 - Birth certificate;
 - Death certificate of the deceased parent or certificate of heirs;
 - Valid medical decision confirming the disability (issued by the official national medical assessment authority).
7. **For students with permanent disabilities:**
 - Official medical decision confirming a disability of 50% or more.
8. **For students with two parents with permanent disabilities:**
 - Official medical decisions for both parents confirming disability of 50% or more.
9. **For female students who are mothers of a child under 6 years of age:**
 - Child's birth certificate;
 - Marriage certificate (if applicable);
 - Certificate of marital status issued by the municipality;
 - Divorce decree (if applicable);
 - Death certificate of the spouse or certificate of heirs.

10. For male students who are fathers of a child under 6 years of age, when the mother is not a student, is deceased, or parental rights have been granted to the father:

- Child's birth certificate;
- Marriage certificate (if applicable);
- Divorce decree granting parental rights to the father-student;
- Declaration (free text) stating that the child's mother is not enrolled in a higher education institution;
- Death certificate of the mother or certificate of heirs.

11. For students who, upon reaching the age of majority, were subject to a protection measure under the Child Protection Act:

- Official document issued by the municipality or the social services.

SCHOLARSHIPS BASED ON ACADEMIC PERFORMANCE AND INCOME

12. In case of divorced parents:

- Divorce decree specifying maintenance payments for the student and siblings (if applicable);
- Certificate of family status of the parent who has been granted parental rights.

13. For divorced students:

- Divorce decree specifying parental rights and the amount of child support (if applicable);
- Certificate of family status of the student.

14. In case of a deceased parent or parents:

- Certificate of heirs.

15. If a family member has permanent disabilities:

- Valid medical expert decision issued by TELK or NELK confirming disability of 50% or more.

16. For minor siblings or children of the student:

- Certificate from the relevant educational institution confirming enrolment for the academic year;
- Birth certificate for minors.

INCOME

17. The total income includes all income received by the student and their family members during the period from 1 September 2025 to 28 February 2026, including:

- Gross salaries;
- Sick leave and disability benefits;
- Pensions;
- Social benefits;
- Child support or maintenance payments;
- Rent and lease income;
- Court-ordered maintenance payments;
- Fees, royalties, and freelance income;
- Scholarships;
- Income from trade;
- Income from sale of agricultural products;
- Income from self-employment and freelance activities;
- Dividends from shares or participations and income from their sale;
- Other sources of income.

DOCUMENTS

18. The income listed above shall be certified by the following documents:

- Students must submit official documents such as:
- Employer certificates for salaries;
- Official income statements issued by the tax authorities;
- Documents confirming sick leave or pensions;
- Certificates for social benefits;
- Proof of unemployment from the national employment office;
- Documents proving income earned abroad (translated into Bulgarian).
- Self-employed persons, entrepreneurs, and freelancers must provide: Official income certificates and annual tax declarations.

Only persons registered as unemployed with the Labour Office shall be recognised as unemployed.

- Income or lack of income cannot be established solely by declaration.

19. All documents shall be submitted as copies. Originals may be requested if necessary. Additional documents may also be required during the verification process.

20. All documents submitted by students who are citizens of EU and EEA countries must be translated into Bulgarian and duly legalised.

IF, DURING THE VERIFICATION OF SUBMITTED DOCUMENTS, THE SCHOLARSHIP COMMITTEE ESTABLISHES THAT DOCUMENTS WITH FALSE CONTENT HAVE BEEN PROVIDED, DISCIPLINARY AND LEGAL MEASURES WILL BE TAKEN AGAINST THE STUDENT.