

1. What we need?

Our Personal Data Protection Policy governs the use and storage of your data. You can see our Personal Data Protection Policy at: www.mu-sofia.bg

MEDICAL UNIVERSITY – is a Controller of the personal data you (data subject) provide us. We collect the following types of personal data from you: PIN, three names; copy of identity card; Permanent residence; Phone, Email, Place of Birth, Citizenship, Family Status, Photo, Signature, Curriculum Vitae, Copies of Diplomas, Health Status, Income, Family Members

2. Why we need it?

We need your personal data in order to provide you with the following services, based on lawful processing:

- Education activities
- Taking exams
- Scientific activities
- International exchange
- Carrying out practices, internships
- Publication of exam results on the University / Faculty website
- Granting scholarships
- Visiting the University / Faculty Library
- Issuing assurances, references and certificates
- Issuing of diplomas and European Diploma Application
- Accommodation in a dormitory

3. What we do with it?

Your personal data is processed by MEDICAL UNIVERSITY – SOFIA, with main address: 15 Acad. Ivan Geshov blvd., Sofia, Bulgaria. Hosting and storage of your data takes place in the same address and our other subdivisions addresses.

Third party providers, which may have access to your data:

- Inspection bodies performing compliance audits, judicial authorities and experts, other state bodies (police, investigations, prosecutors, SANS, Anti-Corruption and Removal of Unlawfully Acquired Property, etc.) in so far as there is a legal obligation provision of such data
- IT suppliers for development and technical maintenance of the University IT systems
- Foreign educational institutions
- Courier organizations, tour operators
- Medical institutions
- Auditors and consultants performing check compliance according to external and internal standards and requirements;
- Other third parties under a statutory requirement

Your personal data is processed by manual and automated means and will not be applied to automated decision making and profiling.

4. How long we keep it?

Under Bulgarian law and according to the Data Retention Policy, we are required to keep your documents for the periods mentioned in the current version of the Nomenclature for storage terms at MU-SOFIA, approved by the Rector and the State Archive-Sofia. After this period, your personal data will be irreversibly destroyed. Any personal data held by us for marketing and service update notifications will be kept by us until such time that you notify us that you no longer wish to receive this information.

5. What are your rights?

You have the right to access the personal data that MU-SOFIA holds for you, to correct errors, to request a deletion or to object to the processing of your personal data. You can do this by mail at dpo@mu-sofia.bg or by post to 15 Acad. Ivan Geshov blvd., Sofia, Bulgaria, Data Protection Officer.

If you believe that the personal data we hold for you is inaccurate or incomplete, you may request to review this information, repair it or delete it. Please contact us through the Data Access Request Form for Individuals available on request at dpo@mu-sofia.bg or by post to 15 Acad. Ivan Geshov blvd., Sofia, Bulgaria, Data Protection Officer.

In case you wish to withdraw your consent, you may do so only in respect of your personal data which does not affect the lawfulness of the processing of your data (Article 6 and Article 7 of Regulation (EC) 2016/679 of the European Union Parliament and Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC).

If you would like to complain about the way we processed your personal information, please contact the Data Protection Officer on dpo@mu-sofia.bg or on the following address: 15 Acad. Ivan Geshov blvd., Sofia, Bulgaria, Data Protection Officer. Our Officer will look into your complaint and make every effort to resolve the issue.

If you believe that your personal data has not been processed in a lawful manner, you can contact the Commission for Personal Data Protection and send a complaint at: kzld@cpdp.bg